

Professor Daniel Martin
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Email: netspostawardsetup@nihr.ac.uk
7 July 2020

Dear Professor Martin

HTA Project: NIHR130508 - Evaluating the clinical and cost-effectiveness of a conservative approach to oxygen therapy for invasively ventilated adults in intensive care (UK-ROX).

Thank you for responding to the concerns raised by the Funding Committee. Following consideration of your revised application dated 26 May 2020, I am pleased to inform you that your above-titled proposal has been recommended for funding. Please would you inform your co-applicants of the decision.

Revised Application Signatures

We are unable to raise a contract without receiving an updated set of electronic signatures from those in key supporting roles (e.g. Head of Department, Finance Office and Sponsor) confirming approval of your revised stage 2 application form and detailed research plan.

Please log into the MIS to complete the 'Provide Final App Signatures' task.

Please check that all signatories listed within your task are still correct, i.e. that no signatories have left their post.

Then please 'Select All' by ticking to the left of each signatory and use the drop down menu to select 'Notify' and click 'Go'. The status of their task changes from Inactive to Incomplete with an option of 'Renotify'.

Once all signatories have completed their individual electronic signature tasks they will show as 'Complete'. Do not press the 'Resubmit' button as this will clear the signature.

Once all signatories are complete, please remember to submit the task by going to the 'Review and Submit' section of the task and pressing the 'Submit' button at the bottom of the page.

Please submit the task with all of the required signatures within one week so that we may proceed to the contracting stage.

If any of the signatories need to be updated due to staff changes, please inform me as soon as possible and provide me with the following information:

- Title
- Full name
- Job title
- Department
- Organisation
- Email address
- Telephone number

Please also ensure the new signatory has an MIS account so he/she can view and complete the task.

Start Date

You have requested a new start date of 1 August 2020 I should be grateful if you would kindly confirm that this is still feasible.

Contract

The contracting process is performed electronically by using the application DocuSign. DocuSign is an eSignature tool that has been carefully selected to enable the NIHR to distribute documents requiring signature electronically.

I should be grateful if you would provide me with the name, title and email address of the person to whom the contract should be sent.

Start-Up Information

I will be contacting you again soon to request key project information and to facilitate the timely start-up of your study.

Publicising Your Project

Please note that this award is not secure until the work has been contracted. Therefore, you must not publicise this award until you receive a fully executed contract from us.

After the contracts have been signed we encourage successful applicants to consider submitting their protocols to journals for review; should you do so, please remember to submit an output notification via the MIS.

Congratulations, and we wish you all success with your project.

If you have any queries please contact me on netspostawardsetup@nihr.ac.uk or my direct line number above.

Yours sincerely,

Ruth Swire
The HTA Programme