**Clinical Team Training Checklist**

The **T4P Trial** is running on your critical care unit.

As a clinical team member you can get involved with checking eligibility and randomising patients into the T4P study. Your role is valuable in supporting the Principial Investigator and research teams in ensuring the trial is delivered successfully on your unit. You can find more information about the trial [here](https://www.icnarc.org/research-studies/t4p/) or by scanning QR code 1 on the next page.

To become an active member of the trial team on your unit, you will need trial training. This is simple to undertake, and is outlined below step by step.

*NB:* GCP training **is not** required for individuals only confirming eligibility & randomising.

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|  | Contact your local research team about their local processes for the T4P trial and where to find the training/trial resources.  [INSERT LOCAL RESEARCH TEAM CONTACT DETAILS] |  |
|  | Undergo Trial training via one of the following methods   * Attend a T4P Eligibility and Randomisation drop-in session (held monthly on Teams). Dates and details will be sent monthly to the local research team, or you can e-mail us at [T4P@icnarc.org](mailto:T4P@icnarc.org) to inquire. * Self-directed learning via training slides, which can be found on our website by following QR code 2 at the bottom of the page, or clicking the link [here](https://www.icnarc.org/research-studies/t4p/for-sites/training/). * Complete the T4P SWAY training module, which can be found on our website by following QR code 2 at the bottom of the page, or clicking the link [here](https://www.icnarc.org/research-studies/t4p/for-sites/training/). * Complete training with a member of the research team. |  |
|  | Ask your local research team where the relevant documents are kept on the unit, for example randomisation forms, posters etc. |  |
|  | Once you have completed training, contact your local research team to sign your name on the training log.  **\*Note** – if only performing eligibility and randomisation tasks, then you do not need to sign the delegation log. |  |
|  | Ask your local research team to send a copy of the training log to  [T4P@icnarc.org](mailto:%20T4P@icnarc.org) and request your access to sealed envelope (Randomisation service) if required. |  |
|  | Start screening and randomising. Communicate with the clinical team to ensure trial awareness and adherence. |  |

**Trial awareness**

It is important that your fellow clinical staff are aware of the T4P trial and understand that patients may be recruited into the trial, and allocated to one of five thresholds for platelet transfusion. We have plenty of resources to help increase awareness of the trial on the unit.

All of the trial resources can be found on our website [here](https://www.icnarc.org/research-studies/t4p/for-sites/), or by scanning QR code 2 below.

**Associate PI Scheme**

If you are interested in getting more involved in the T4P Trial (and research in general), the trial is signed up to the Associate PI scheme. The Associate PI Scheme is a six month in-work training and development opportunity, providing practical experience for healthcare professionals who would like to get more involved in research.. You will work alongside your local Principal investigator and complete a range of study activities.

You can find out more about the scheme and how to sign up on the [NIHR website](https://www.nihr.ac.uk/health-and-care-professionals/training/associate-principal-investigator-scheme.htm#howitworks) or by scanning QR code 3 below.

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| 1. About the trial | 2. Trial Resources | 3. Associate PI Scheme |